

e-Invoicing in Malaysia : Prepare, Implement and System Solutions

E-Invoicing requirements, processes and conversion

- i. What is e-invoicing?
- ii. Discuss e-invoicing requirements based on IRB's e-invoicing guidelines
- iii. Concept and procedure of e-invoicing and invoice workflow
- iv. Issuance of e-invoice
- v. Validation of e-invoice
- vi. Sharing of e-invoice > Rejection or cancellation of e-invoice
- vii. Checking e-invoice via MyInvoisPortal
- viii. What is the impact on your business and how to manage the conversion from normal invoice to e-invoice
- ix. What is the impact on your business and how to manage the conversion process when moving to e-invoice conversion

Impact of E-Invoicing and changes to business transactions

- i. Transaction with buyers
- ii. Statements or bills on a period basis
- iii. Disbursement or Reimbursement
- iv. Employment perquisites and benefits
- v. Certain expenses incurred by employee on behalf of the employer
- vi. Self-billed E-invoice
- vii. Transactions which involve payments in monetary form to agents, dealers or distributors
- viii. Cross border transaction
- ix. Profit distribution
- x. Foreign income
- xi. Currency exchange rate

Assessing readiness to brace for impact

- i. The impacts of personnel, resources and process
- ii. E Invoicing: Impact on strategies and operations
- iii. Examples of e-Invoicing strategies
- iv. Key considerations when implementing e Invoicing
- v. Pre and post of the implementation of the e-invoicing system

Getting the software and system ready

- i. The process of digital transformation for e-invoicing
- ii. Data mapping and process integration
- iii. The ideal roadmap for implementation
- iv. Sharing on using software such as SQL accounting, Auto-count for e-invoicing